

*Bill Burden Elementary PTO*

*General Meeting*

September 5,2017 at 6:00pm

Bill Burden Library

I. Welcome

Introduction off the 2017-2018 PTO Board Members

Megan Parsons- President

Katie Reid- Treasurer

Secretary-Nikki Kovar

Parliamentarian- Ana Corker

VP Membership/Outreach- Tinnifer Cowey

VP Volunteers- Becky O'Dell

VP Fundraising- Jennifer Willis

VP Teacher Appreciation-Leslie Harrington

II. Treasurer Report/Budget- Katie Reid

a) Approval of 2016-2017 Budget

Motion Ana Corker Second Cassie Reveile

b) Invoice Approval

Motion Jennifer Willis Second Leslie Harrington

III. PTO Membership Newsletter

- a) Burden Blast- first newsletter paper form for everyone and Digital Copy for Members only. Future Newsletters will be Digital for members only.

#### IV. New Business/Upcoming Programs

- a) New Website – billburdenpto.org
- b) Facebook/Facebook Live- we will use this to communicate.
- c) Business Membership- \$75.00
- d) PTO Membership/ Membership Contest-grade level (Tinnifer Cowey)

Each Grade level will participate in PTO membership contest. The winning grade level with the most PTO members will earn a popcorn party on September 29<sup>th</sup>.

Family Movie Night- September 22,2017 @ 7pm, will have concessions and spirit sticks sales.

- e) Spirit Stick Sales – (Jennifer Wilis)

live sales to be announced.

Free Money- box tops

- f) Room Moms/ Volunteering –(Becky O’Dell)

Volunteers will be going through PTO background check must be done.

Gathering room mom sign up sheets, room mom will help plan school parties.

Coffee & Copies/ Power Hour (Becky O’Dell)

Starting Sept. 15<sup>th</sup> at 8am occurs every Friday in the workroom.

Teacher work room requests will be filed by volunteers,

- g) Teacher Appreciation (Leslie Harrington)

Teachers be looking for birthday survey.

Debbie Downing will be helping and every 6wks snack or supply cart, sign up for donations coming soon.

V. Campus Updates Mrs. Chambers

VI. Burden Bash (Jennifer Willis)

A) Booth coordinator meeting September 28<sup>th</sup>, 2017

Committee Chairs Needed

A) Literacy Library (New curriculum replacing AR)

B) Work Room Coordinator

C) Yearbook

D) Member Events

E) Spirit Sticks

F) Free Money

G) Already Filled :

Room Mom Coordinator- Cassie Reveile

Burden Bash Assistant- Dea Heath

Spirit Items- Laura Hyden